

WENDY M. SMITH, RN

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EXPERIENCED HEALTHCARE LEADER

Driven & Ambitious / Technologically Savvy / Self-Motivated

Highly Regarded Emergency Room RN with ability to maintain composure in a fast-paced, high intensity environment. Track record of utilizing technological resources to improve efficiencies, identify patterns and maintain relevant patient information. Secure immediate credibility and trust with peers, patients and families. Adept at identifying key decision makers and communicating with patients and professionals at all levels.

STRENGTHS/KNOWLEDGE/LEADERSHIP

- ♦ Create Loyalty & Trust
- ♦ Process Improvement
- ♦ Technologically Savvy
- ♦ Exceed Expectations
- ♦ Solid, Steady and Composed
- ♦ Problem Solving Skills
- ♦ Organized & Detail Oriented
- ♦ Cultivate and Build Relationships
- ♦ Medical Terminology and Practice
- ♦ Excellent Communication Skills
- ♦ Maintain Industry Knowledge
- ♦ Excellent Work Ethic
- ♦ Work Independently
- ♦ Participate in Clinical Meeting
- ♦ Work Well Under Pressure

EDUCATION & HONORS

XXXXX University ~ Forensic Program/Sexual Assault Nurse Examiner Certification (2008)

St. XXXXXX School of Nursing (UPMC) ~ Nursing Certificate, RN (2007)

XXXXXX University ~ Bachelor of Science, Finance & Legal Studies, *Cum Laude* (2004)

PROFESSIONAL HISTORY

Sexual Assault Team for XXXXXX County, (2008 to Present)

Sexual Assault Nurse Examiner

- ♦ Respond to various ER settings within Allegheny County to examine victims of sexual assault; process rape kit, collect evidence and protect patient against sexually transmitted diseases and unwanted pregnancy.

XXXX(2008 to Present) St. XXXs Hospital (UPMC), XXX, PA (2007 to 2008)

Emergency Room / Trauma Nurse

- ♦ Provide superior nursing care for assigned patients in the emergency room; perform focused assessment, coordinate care activities for patients; act as liaison between patients, doctors, agencies and insurance companies.
- ♦ Work within a multi-disciplinary team to coordinate patient care to ensure highest levels of care, build and maintain relationships with my fellow health care providers; familiar with all of the specialties and team members that make up the patient care network.
- ♦ Expertise in rapid assessments and treatments, particularly upon patient arrival to the ER during initial phase of acute illness and trauma; capable of treating a variety of illnesses or injury in children and adults, from minor bacterial infections, to cardiac arrests, to emergency trauma situations.
- ♦ Acknowledged by my superiors & patient families for outstanding ability to clarify and explain patient situations, calm fears and anxiety, and provide comfort and care with a positive and encouraging approach.

Resource Pool Nurse (2006 to 2007)

- ♦ Provided nursing services where needed; Intensive Care, Step Down, Telemetry, Medical/Surgical and Emergency Room rotations; gained valuable experience and, was commended by my supervisors for my flexibility and adaptability.

Account Temps (XXX Energy), Pittsburgh, PA (2003 to 2005)

Finance Analyst

- ♦ Completed financial statement preparation and AP/AR; provided analytical support by calculating usage values and waste ratios, handled billing account issues and acted as point of contact on various finance administration projects.
- ♦ Delivered complex reports and analysis via excel, reconciled data between multiple systems and reported findings to senior management.

