



# Cynthia Smith



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## Experienced Educational Leader

**Well Respected Educational Leader** with expertise in new program development/implementation, learning styles/methods, and leading students to achieve outstanding academic scores. Enthusiastic & creative educator with a passion for encouraging student to achieve their highest potentials. Proven track record of cultivating & maintaining excellent relationships with students, parents, teachers and community leaders.

## Professional Profile

- ♦ Proficient problem solver who conceptualizes classroom needs to develop workable solutions.
- ♦ Provide strategic planning and vision to educational functions; develop and implement curriculum integrating the requirements of the district and students.
- ♦ A genuine respect and dedication to children, passionate about creating a true learning environment.
- ♦ Reputation for creativity and innovation with teaching methods and tools to engage all students.
- ♦ Skilled in the design and implementation of fun and engaging activities that address the diverse needs of the classroom.
- ♦ Motivated self-starter with a reputation for dedication to detail and the ability to encourage input from staff and peers.
- ♦ Highly knowledgeable in educational policies and procedures, educational terminology, technology, curriculum development, teaching, and learning styles and methods.
- ♦ Cultivate environment that encourages open communication with students, teachers, parents and community; developed many opportunities for parent involvement, community fundraisers and social occasions designed for interaction.
- ♦ Informed of local, state and federal regulations and requirements pertaining to education.
- ♦ Define benchmarks for success and accountability; build strong academic and gifted program curricula.

## Areas of Expertise / Program Participation

- ♦ New Curriculum Development
- ♦ Open House Presentations
- ♦ Afterschool Program Development
- ♦ Individualized Education Plans
- ♦ Differentiated Instruction
- ♦ Data Collection and Analysis
- ♦ Educational Trends & Teaching Methods
- ♦ Community Relations
- ♦ Interpretation of Measurable Results
- ♦ Creative, Hardworking and Organized

## Education / Certification

**Point Park University, Pittsburgh, PA**

Master of Arts, Curriculum and Instruction Program

Bachelor of Arts, Early Childhood/Elementary Education

**Student Teaching**

Green Valley Elementary School, East Allegheny School District

# P r o f e s s i o n a l   E x p e r i e n c e

## **Rosenwald Elementary School, Fairmont, NC (2006 to 2009)**

### ***First Grade Teacher***

- ♦ Led classroom learning utilizing engaging and informative methods; created interactive visual aids and hands-on learning tools to motivate students.
- ♦ Collaborated with multi-disciplinary team to develop and implement total curriculum for program including lessons for Social Studies, Science, Language Arts and Math.
- ♦ Designed and implemented highly creative and engaging learning methodologies; designed games and activities to create a fun and interactive learning environment.
- ♦ Participated in the After School Tutoring program for children remaining on school property after hours; assisted in homework preparation and provided a safe and fun environment for program participants.
- ♦ Worked with Classroom Aides to provide educational curriculum for learning disabled children; highly familiar with effective learning techniques for special needs, autistic, oppositional defiance and ADHD students.

## **McKeesport Area School District, McKeesport, PA (2002 to 2006)**

### ***Title 1 Tutor***

- ♦ Provided one on one learning for students struggling with math and reading curriculum; adapted teaching methods per individual child to attain the best results.

## **Penn Trafford School District, Trafford, PA (2005 to Present)**

### **Gateway School District, Monroeville, PA (1997 to 2002)**

### **McKeesport Area School District, McKeesport, PA (1993 to 1995)**

### **East Allegheny School District, North Versailles, PA (1993 to 1995)**

### **Norwin School District, North Huntingdon, PA (1993 to 1995)**

### ***Substitute Teacher***

- ♦ Delivered daily lesson plans and implemented creative delivery; utilized classroom management techniques to manage student behaviors and provide an effective setting for learning for K-8 grade levels.
- ♦ Followed recognized and approved teaching curriculum and practices; consistently called to return as a substitute, well liked and well regarded by students and peers.
- ♦ Displayed excellent communication and presentation skills, worked independently and promoted a safe and disciplined classroom; demonstrated leadership, organizational skills, and creativity.
- ♦ Through aggressive and ambitious learning plans, helped to raise the DIBLE scores for reading among grade school children.

## **Praise Christian Academy, North Versailles, PA (1989 to 1993)**

### ***Fifth Grade Teacher***

- ♦ Developed and delivered interactive and engaging learning activities for 5<sup>th</sup> grade students in Math, Reading, Science, Social Studies and English.
- ♦ Integrated traditional and non traditional learning activities to provide an inspiring and interactive setting for students; gained reputation as a creative and innovative teacher.
- ♦ Created a "Biography Brunch" where each student was encouraged to "dress up" as their favorite literary character and engage in discussion about their writings.
- ♦ Integrated 4H program into classroom setting; guided children in caring for eggs, helped students raise baby chicks and eventually find homes for the hatched chicks.

